

ppm+

Mortality Review Screening Tool

USER GUIDE



#LeedsDigitalWay

CONNECTS • TRANSFORMS • IMPROVES

Contents

How to add the Mortality Review Screening Tool - Page 3

Completing the eForm - Pages 4-8

How to view and withdraw the completed eForm - Pages 9-10

Useful contacts - Page 11

For further information please contact:

 leedsth-tr.ImplementationTeam@nhs.net or  0113 206 0599

How to add the Mortality Review Screening Tool

1

The eForm is called **Mortality Review Screening Tool**. To find out how to add an eForm/Clinical Document via the Desktop version of PPM+, please follow the Clinical Document guide by [Clicking Here](#).

2

You can complete this eForm using the PPM+ mobile app too. To find out how to add an eForm/Clinical Document via the PPM mobile app, please follow the PPM+ mobile app guide by [Clicking Here](#).



Completing the eForm

There has been a recent update to the Mortality Screening Tool eForm. Additional Questions and fields have been added to the Mortality Review Screening Tool to bring the form in line with the changes in the Medical Certificate Cause of Death (MCCD) and bring the eForm up to national standards required.

Cases will be selected for Structured Judgement Review based on certain criteria being present. A Structured Judgement Review is a type of Case Record Review. This review helps our understanding of themes relating to mortality, review the quality of care, and drive quality improvement work.

The criteria indicating that a Structured Judgement Review may be required are present in the fields below.

If 'Yes' is selected, your specialty Mortality Lead will be informed and the case may be selected for a Structured Judgement Review.

1

Select the **speciality** from the drop down. If you can not find the required **speciality**, please enter the **speciality** in the text box below.

Specialty

Please select a specialty

Select...

All

Accident and Emergency

Acute Internal Medicine

Addiction Services

Adult Cystic Fibrosis

Allergy

Allied Health Professional

Anaesthetics

Please state other if specialty not listed

2

Ensure all **Responsible Clinician** and **Responsible Consultant** details are completed correctly.

Responsible Clinician

Contact Type * Contact * Contact Location *

Consultant CATEGORY, Test5 (Mr) Tester - Acci... <General Address> St James's Univ...

Responsible Clinician

It is **MANDATORY** that this form is completed following discussion of the criteria, in relation to the case, with a consultant. Please select below the name of the consultant that this form was discussed with.

Responsible consultant *

CATEGORY, Test5 (Mr) Tester - Accident and Emergency The L...

For further information please contact:

leedsth-tr.ImplementationTeam@nhs.net or 0113 206 0599

Record the **Cause of Death** within the boxes provided.

3

There is now a new line to the **cause of death** section to bring the **eForm** in line with changed in the **MCCD** and **national standard**. This section now has 5 lines (**1a, 1b, 1c, 1d and 2**) to **record the cause of death**.

Cause of Death

1a.

Cause of Death

1b.

Cause of Death

1c.

Cause of Death

1d.

Cause of Death

2.

Cause of Death

4

Ensure that all the criteria for **Structured Judgement Review** has been completed. These are **mandatory fields**.

Criteria for Structured Judgement Review

Do you believe the death was unexpected? There will be some patients with frailty and multiple comorbidities in whom death was not unsurprising to the clinical team - these do not require case record review unless other concerns are present *

No Yes N/A

Was the patient subject to a cardiac arrest call which failed to lead to return of spontaneous circulation? *

No Yes N/A

If the death was expected, was there an absence of end of life care planning or DNACPR form? *

No Yes N/A

Are you concerned that any problems in healthcare occurred? A problem in healthcare is defined as 'any point where the patient's healthcare fell below an acceptable standard and led to harm'. E.g. Avoidable healthcare associated infection, avoidable acquired pressure ulcer, failure to respond in a timely manner to deterioration etc. *

No Yes N/A

Have you any concerns that this death was avoidable? Even if you have slight concerns that this death was avoidable, you should refer for Structured Judgement Review *

No Yes N/A

Is this case subject to a patient safety investigation (internal or external)? *

No Yes N/A

5

There are now **additional questions** within the **Criteria for Structured Judgement Review** section. Please see highlighted below, some examples of the additional questions that have been added.

Did the family / carers have significant concern regarding the quality of care provision in hospital? I.e. Cases in which the family / carers have made a complaint *

No

Yes

N/A

Was the patient admitted for an elective procedure? *

No

Yes

N/A

Did the patient die during pregnancy or within 42 days of end of pregnancy? *

No

Yes

N/A

Was this death reported to the coroner? (Including if the patient died whilst sectioned under the Mental Health Act). Excluding when reporting industrial diseases *

No

Yes

N/A

Did this patient have a learning disability? *

No

Yes

N/A

Did this patient have diagnosed autism? *

No

Yes

N/A

Did the patient's admission relate to psychosis, eating disorder or self harm? *

No

Yes

N/A

Did the patient's death relate to alcohol or substance abuse? *

No

Yes

N/A

Was a safeguarding concern raised? *

No

Yes

N/A

Structured Judgement Review Required

Do you wish to put this case forward for a Structured Judgement Review for another reason? *

No

Yes

If the patient is aged between **16 and 18 years old** at the time of death, they will have an **additional question** as highlighted below in the **Criteria for Structured Judgement Review** section. If you answer **Yes** to this question, you will receive this **advice label**.

6

Was the patient aged between 16 and 18 years old at time of death? *

No

Yes

This child will need a multi-agency/SUDIC review

If you answer all the questions within the **Criteria for Structured Judgement Review** section as either **No** or **N/A**, you will receive this advice label.

Based on the above criteria, a Structured Judgement Review is not required

If you answer **Yes** to any the questions within the **Criteria for Structured Judgement Review**, you will receive this advice label.

Structured Judgement Review Required

7

If you select **No** to the question **Do you wish to put this case forward for a Structured Judgement Review for another reason?**, a box will appear allowing you to **highlight** any aspects of **excellent care** or **compliments**.

Do you wish to put this case forward for a Structured Judgement Review for another reason? *

☒ No ☐ Yes

Are there any aspects of excellent care or compliments you wish to highlight? *

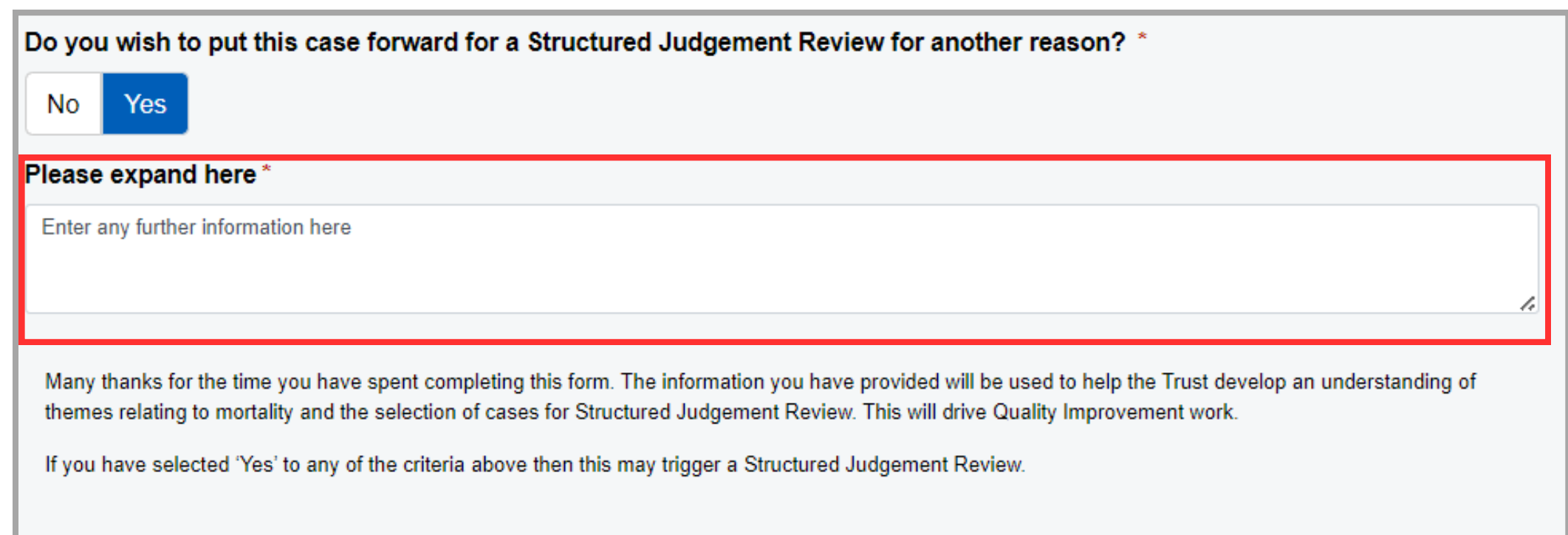
Enter any additional comments here

Many thanks for the time you have spent completing this form. The information you have provided will be used to help the Trust develop an understanding of themes relating to mortality and the selection of cases for Structured Judgement Review. This will drive Quality Improvement work.

If you have selected 'Yes' to any of the criteria above then this may trigger a Structured Judgement Review.

8

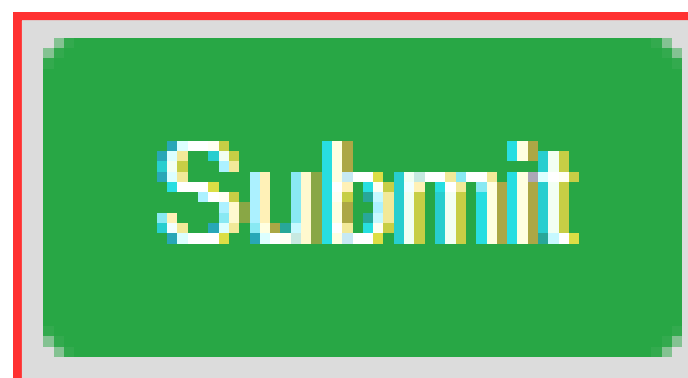
If you select **Yes** to the question **Do you wish to put this case forward for a Structured Judgement Review for another reason?**, a box will appear allowing you to **expand** and **provide further details** to flag internally for review, for example patients who died while participating in a medical trial.



The screenshot shows a form section titled "Do you wish to put this case forward for a Structured Judgement Review for another reason? *". Below the title are two buttons: "No" and "Yes". The "Yes" button is highlighted. Below the buttons is a section titled "Please expand here *" which contains a text input field with the placeholder text "Enter any further information here". Below the input field is a small icon of a pencil. At the bottom of the form section, there is a paragraph of text: "Many thanks for the time you have spent completing this form. The information you have provided will be used to help the Trust develop an understanding of themes relating to mortality and the selection of cases for Structured Judgement Review. This will drive Quality Improvement work. If you have selected 'Yes' to any of the criteria above then this may trigger a Structured Judgement Review."

9

Once you have completed the form, click **Submit** to save.



How to view and withdraw the completed eForm

1

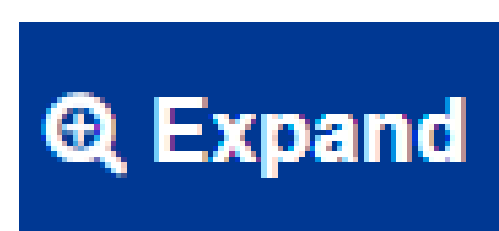
Navigate to your Patient's **Single Patient View** and click on the completed **Mortality Review Screening Tool** eForm, you wish to view.

Once you have selected the **eForm** and you can view the completed eForm on the right hand side of the screen, as shown below. You can **Expand**, view the **Audit Timeline** and also **Withdraw** the completed **eForm** from this view.

The screenshot shows a web interface for the Mortality Review Screening Tool. At the top, there are tabs for 'Height And Weight', 'Observations', and 'Results'. Below these, there's a 'Filter Events...' search bar and a 'Show Booked and Delivered' dropdown. A table lists events for the year 2024, with the first row highlighted: '16-Sep-2024 Non Procurat... Mortality Review Screening Tool: S...'. To the right of the table, there are buttons for 'Expand', 'Print', 'Audit Timeline', and 'Withdraw'. The 'Expand' button is highlighted with a red box. The main content area on the right shows a detailed view of the selected event, including a description of the Structured Judgement Review process.

2

If you click on **Expand**, you can view the completed **Mortality Review Screening Tool eForm** in a larger format.



The detailed view of the eForm shows a text area with the following content: 'Cases will be selected for Structured Judgement Review based on certain criteria being present. A Structured Judgement Review is a type of Case Record Review. This review helps our understanding of themes relating to mortality, review the quality of care, and drive quality improvement work. The criteria indicating that a Structured Judgement Review may be required are present in the fields below. If 'Yes' is selected, your specialty Mortality Lead will be informed and the case may be selected for a Structured Judgement Review. For further guidance, please see the Trust Policy on Mortality and Learning from Deaths here. Please note you may need to be logged into a Trust Computer or VPN to access the policy document.' Below this text is a 'Specialty' dropdown menu with the following options: 'Please select a specialty', 'Accident and Emergency', 'Please state other if specialty not listed', and a minus sign.

- 3 Click on **Audit Timeline**, if you need to view the **audit trail** for the eForm. A **timeline** of the eForm will appear.

Audit Timeline



Timeline

16 September 2024

10:40

Mortality Review Screening Tool (Created)

by SMALES, Samuel (Mr) Project Support Officer - Clinical Genetics, The Leeds Teaching Hospitals NHS Trust

View

- 4 Click on **Withdraw**, to remove the completed document from the **Patient's record**. You will need to document the reason for **Withdrawing the document**.

 **Withdraw**



Withdraw

Are you sure you want to permanently withdraw, but not delete, the following document from this patient's record?

If yes, please enter a reason why this document is being withdrawn.

completed the eForm for the incorrect patient

Cancel Withdraw

Useful contacts

Please contact the **Implementation Team** for Digital Support & Training on PPM+ functionalities.



Ext: 60599



leedsth-tr.ImplementationTeam@nhs.net

IT Service Desk

Please contact the **IT Service Desk** to:

- Reset your password.
- Report a problem you are having within PPM+ functionality.
- Report a data quality problem within PPM+.
- Request new user accounts for PPM+.
- Disable PPM+ accounts for any leavers from your department.



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<https://lth-dwp.onbmc.com>

Please contact the **IT Training Department** at ITTraining.LTHT@nhs.net if you require **further training on PPM+** or any other Clinical System.



PPM+ Help Site: <https://www.ppmsupport.leedsth.nhs.uk/>

For further information please contact:



leedsth-tr.ImplementationTeam@nhs.net or



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